

College of Fine and Applied Arts
OUTSTANDING SCHOLARSHIP/CREATIVE ACTIVITY AWARD

The College of Fine and Applied Arts *Outstanding Scholarship/Creative Activity Award* is presented annually to the outstanding scholar or individual engaged in outstanding creative activity in the College of Fine and Applied Arts. The award will be presented at the Fine and Applied Arts Awards Ceremony and winners will be recognized during Spring's Commencement.

In this packet you will find:

- 1) Timeline
- 2) Procedures for Committee Operation and Award Selection
- 3) Call for Nomination * (which includes criteria)
- 4) Nomination Form *

TIME-LINE:

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| February 15 | Completed nomination forms due to Dean's Office |
| February 17 | Dean's Office notifies nominees |
| February 29 | Supporting materials/ portfolio due in Dean's Office |
| April 19 | Awards presented at FAA Awards Ceremony |
| May 12 | Winners will be recognized during Spring's Commencement |

College of Fine And Applied Arts
OUTSTANDING SCHOLARSHIP/CREATIVE ACTIVITY AWARD
Procedures for Committee Operation and Award Selection

Solicitation of Nominations

- A. Nominations of faculty in the College of Fine and Applied Arts should be sought from faculty members of this College. Nominations will also be accepted from specialists in the relevant field (s) from outside the university. Self-nominations will NOT be permitted. Nominating faculty should be knowledgeable about the nominee's discipline and/or area of expertise.
- B. In determining the winner of the award, the committee must acknowledge that the definition of scholarship and creative activity varies from discipline to discipline, and each discipline has its particular methodologies and conceptual frameworks. The committee should recognize that scholarship can take many forms. The committee might have to seek assistance from departments when striving to ascertain the level of scholarship or creative activity of some applicants.
- C. Nominations shall be by completion of the Nomination Form. The committee will inform all nominees of their nominations. If a nominee chooses to accept the nomination, the committee will request supporting materials from the nominee (e.g., scholarly publications, book reviews, videotapes of presentations, portfolios, slides, letters of support by colleagues in the same area of research at other institutions, etc.). Nominations should address the following:
1. Nominator's relationship to nominee and extent of the nominator's knowledge of nominee's scholarly work or creative activity
 2. Nominee's specific works that demonstrate scholarly excellence or creative activity in discipline/specialty
 3. Contribution made to nominee's field
 4. Other items deemed relevant by the nominator
- D. All letters of nomination will be kept, accumulated, and considered for three years. Each letter of nomination is to be given to the nominee after it has been in the committee files for three years, whether or not the nominee has received an award.

Evaluation and Decision on Awards

Evaluation of nominations and decisions on awards shall be by a committee composed of a faculty member from each department in the College. The committee will be chaired by an assistant/associate dean of the college.

1. Criteria for eligibility and selection
 - a. Faculty members are eligible after one year's full-time employment at Appalachian State University.
 - b. Factors to be considered may include:
 - Sustained contribution to relevant discipline and/or specialty
 - Ability to communicate or present scholarship (published, visual or oral form)
 - Professional involvement in relevant organizations outside Appalachian State University
 - Contribution to the work of other scholars at Appalachian State University
 - Record of promoting discipline or specialty

2. Designation of Awards
 - a. One faculty member will be selected by the committee and the Dean will be notified of the decision.
 - b. All letters of nomination will be kept, accumulated, and considered for three years. Each letter of nomination is to be given to the nominee after it has been in the committee files for three years, whether or not the nominee has received an award.

Awards

- A. Awards for outstanding service will be given at the Fine and Applied Arts Awards Ceremony.
- B. The faculty member designated the *Outstanding Scholarship/Creative Activity Award* winner shall receive a \$500 reward for travel and or supplies related to their field, as well as a plaque, medallion, or other token of recognition.
- C. The dean of the college or his/her designee shall bestow the award.

TO: Faculty, College of Fine and Applied Arts

FROM: Associate Dean
College of Fine and Applied Arts

SUBJECT: Call for Nomination for *Outstanding Scholarship/Creative Activity Award*

In 2002 the College of Fine and Applied Arts established the *Outstanding Scholarship/Creative Activity Award*. Full-time College of Fine and Applied Arts faculty with at least one full year of employment at Appalachian State University are eligible for nomination. The *Outstanding Scholarship/Creative Activity Award* winner shall receive a \$500 reward for travel and or supplies related to their field, as well as a plaque, medallion, or other token of recognition presented at the Fine and Applied Arts Awards Ceremony.

All College of Fine and Applied Arts faculty are eligible to submit written nominations. Self-nominations are NOT accepted. Nominations will also be accepted from outside experts in relevant fields. Each nomination should address the following points:

1. Nominator's relationship to nominee and extent of the nominator's knowledge of nominee's scholarly work or creative activity
2. Nominee's specific works that demonstrate nominee's scholarly excellence or creative activity in discipline/specialty
3. Contributions made to nominee's field
4. Other items deemed relevant by the nominator

Return completed Nomination Form *no later than February 15* to:

Garner Dewey, Associate Dean
College of Fine and Applied Arts
Edwin Duncan Hall Room 220 B
Boone, North Carolina 28608-2060

*These materials are also available on the College of Fine and Applied Arts web site at <http://www.faa.appstate.edu/>

Nomination Form
College of Fine and Applied Arts
OUTSTANDING SCHOLARSHIP/CREATIVE ACTIVITY AWARD

Return completed forms *no later than February 15* to:

Garner Dewey, Associate Dean
College of Fine and Applied Arts
Owens Field House
ASU Box 32060
Boone, NC 28608-2060

Electronically to: deweygg@appstate.edu

Your name: _____

Address/Street/Box Number City State Zip

Date: _____

Name of Nominee: _____

Department: _____

Your relationship to the nominee: _____

Please describe why you feel the nominee deserves consideration for this award. Attach additional pages as necessary. Be sure to address the following:

- Nominee's specific works that demonstrate nominee's scholarly excellence or creative activity in discipline/specialty
- Contributions made to nominee's field
- Any other items you deem relevant